Passion Lives Here

As a volunteer on the Technology & Business Services Team

- ❖ **Membership**
- ❖ **Finance**
- ❖ **Outreach**
- ❖ **Professional Development**
- ❖ **Marketing & Communications**
- ❖ **Technology & Business**

PMI Buffalo's Technology & Business Services primary goal is to promote efficiency and effectiveness in the use of technology and the service operations of the chapter. We take pride in being a top-notch service group!

WHAT WE DO:

Administration
PMI Buffalo's Administration function's primary responsibilities include:
Record Management program, Website and Email Administration, Operational Audit program, Vendor and Third Party Management, Leadership Training/Development/Succession Planning program, and Meeting record retention responsibilities.

Website & Email Administration
PMI Buffalo's Website & Email Administration team supports all Chapter functions with relation to the areas of Website & Email administration. This includes website and email configuration, training and security.

OPEN POSITIONS:

Director, Website Administration
Website Administration Volunteer

1 hour of volunteering = 1 PDU!!

PMI ®